



# Bay Area Soccer Association (BASA)

## Select/Premier Rules, Regulations, and Policies

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## 1. General

- 1.1 Affiliations. BASA supports and subscribes to the regulations and jurisdiction of FIFA (Federation International de Football Association) and its affiliated national, state, and regional organizations of which the club is a member.
- 1.2 Non Discrimination. BASA will not practice or permit any unlawful discrimination on the basis of sex, age, race, color, national origin, religion, physical handicap, or disability, or any other basis prohibited by law.
- 1.3 Compliance with Rules and Regulations. BASA shall be responsible for informing and insuring that all of their players, parents, coaches, and other team officials have read, understand and adhere to all rules, regulations, and policies of the organization. Including but not limited to tournaments, leagues, associations, and laws of the game. A claim of ignorance to these rules, regulations, and policies or those of member associations is not sufficient in defending a grievance or grounds for protest or appeal.
- 1.4 Rules of Play. Players, coaches, and team officials must abide by the laws of the game as published by FIFA and all associated leagues and membership. All contests sanctioned by these leagues abide by the “Laws of the Game” and the modifications as published by Bay Area Soccer Association in these rules, regulations, and policies.
- 1.5 Sportsmanship. All players, coaches, parents, and fans will show good sportsmanship. BASA shall be responsible for the conduct of its coaches, managers, players, parents, and fans. It is the responsibility of the organization to insure that its members actions on or off the field do not bring disrespect upon itself.
- 1.6 Website. BASA Website. BASA currently maintains a website at [www.basasoccer.com](http://www.basasoccer.com) where it will publish these rules, regulations, policies, forms, and any changes to these rules or other information for players, parents, coaches and other team personnel.
- 1.7 Other Matters. Any matters not provided for in these rules, regulations, and policies shall be determined by the BASA Board of Directors and decisions so made shall be binding.



## 2. Player.

2.1 Contract. Each player must sign a MSYSA or league affiliate contract to become a member of BASA All players will be bound by the terms of said contract for one seasonal year.

2.2 Player Code of Conduct. All players must sign the BASA Player Code of Conduct. This document will be available on the organization website. Any violation will be reviewed by the BASA Travel Coordinator and the Board of Directors.

2.3 Eligibility. BASA will register each player submitting all appropriate paperwork to MSYSA or its affiliating leagues. MSYSA or its affiliating leagues shall issue a valid registration pass card to all eligible players and team personnel. A 1" X 1" picture of the player or team official will be affixed to the pass card. Each pass card will require the player's or team official's signature. If a player is not in possession of a pass card, the player or the player's coach shall notify the referee prior to the start of the game. The player shall print their name and birth date, and provide their signature on the game report. BASA will abide by all pass card rules for each affiliating league. There may be instances if you do not have your pass card then you will not be permitted to play.

2.3 Playing Time. BASA will encourage all coaches at the team age of U12 and younger to base playing time on an equal opportunity basis. Coaches of those age groups will be asked to foster the development of each player and their full team through opportunity as well as accountability.

All teams U13 and older will also focus on player development opportunities, but will also include a component of performance and reward. Each coach will have the discretion and responsibility to challenge each player to play to the highest of their capabilities.

2.4 Club Pass. A club pass card is only to be used for the purposes of enhancing player development or fielding an adequate number of players in order to play a game. The best interests of the pass card player are to be given priority when determining whether or not to roster him or her for a game. All instances must be communicated between both BASA coaches and the Technical Director or Executive Director. The club pass card can only be used with in a club. Players cannot pass card to another club. All MSYSA rules must be met in each instance.

2.6 Playing Up. Players who are capable of significant contribution and developmentally appropriate will be permitted to tryout up an age group. BASA will reserve the right for all final placement of players at tryouts. Players wishing to play up at year must speak with the Travel Coordinator or a



Director at or before tryouts. Approval will only be granted if the player demonstrates exceptional talent, an age group is short players, team age corresponds to player school grade or extenuating circumstances exist.

2.7 Team Gender. USYSA recognizes two types of team genders:

- Teams with only females only are girls teams
- All other teams are boys teams

For BASA, girls will only be permitted to play on boys teams if the following criteria is met:

- No boys that are eligible the team will be denied a position on that team.
- There is no team available in the girls division for that player.

2.8 Guest Play. Players must seek permission from their current BASA age group coach as well as the Travel Coordinator for final approval to guest play with another organization.

2.9 Dual Registration. Unless otherwise prohibited by MSYSA, MSPSP or other affiliated leagues, dual registration is permitted subject to the following conditions:

- Player must receive permission from the President of the Board of Directors.
- The secondary team must not have denied a position to any players during tryouts.
  - Teams that change divisions and require more field players for competition will be allowed to dual roster regardless of tryouts.
- A dual registered player must have the approval of both his and her BASA team coach and secondary team coach.
- Player and Parent/Guardian must agree that primary commitment is to primary team.
- It is the responsibility of the player to complete any paperwork required by either team or league.

2.10 Release. A player or family may seek a release from their current team due to circumstances that are not beneficial to the player. All release requests will be reviewed by the BASA Board of Directors for final decision.

2.11 Transfer. A player wishing to make a transfer during the seasonal year must first acquire a release from BASA. Per MSYSA bylaws, all transfers may only be processed during the month of



January by affiliated leagues except for extraordinary circumstances as directed by MSYSA Rule 3.6 B9.

Movement of players from team to team internally will normally not be allowed. Any such movement must be approved by the Travel Coordinator and Board of Directors. Recruiting of players from other teams will not be tolerated.

### 3. Head Coach Requirements

3.1 Application. Any coach wishing to be considered for a travel coach position will submit an application to Travel Coordinator by April 1 of each year. The Board of Directors will make the final decision on all travel head coach positions. When an opening occurs for head coach of a team, the Advisory Board will make its decision with consideration of 2.2A and B. There will be one head coach for each travel team. Head coaches must meet minimum requirements:

- **Premier:** The applicant for coach must have the equivalent of a USSF certified Class D coaching license or better.
- **Select:** The applicant for coach of a team in any travel league other than Premier League must have the equivalent of a USSF Class E license or agree to earn such license within one year of receiving the travel team.

3.2 Selection. The Travel Advisory Board will select all travel coaches with consideration of the following guidelines:

**A) Point System.** A point system to be used by the Travel Coordinator will be:

<b>License: USSF Standards</b>	<b>Points</b>
E	10
D	15
C	20
B	25
A	30
<b>Experience:</b>	<b>Points per experience</b>
Season as a Recreation Head Coach (per team)	1
Season as a Select/Premier Asst. Coach	1
Season as a Select/Premier Head Coach	2
2 years as a certified Referee in the past 3 years	2
College Player (2 years minimum) or equivalent	1



4 hrs. of U.S.S.F. or N.S.C.A.A. sponsored coaching clinic or symposium in the last 3 yrs.	1 per 4 hours
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**B) Additional Criteria.** Each head coach and assistant coach shall be evaluated each year based on the coach's interpersonal relationships with players, parents, and other coaches. To determine such, the Travel Coordinator shall gather as much player, parent, and coach input as is reasonable.

3.3 Continuation. The head coach will move up one age group every year. The head coach shall retain that position unless they decide to step down, are removed by the Travel Coordinator or Board of Directors, or there are more coach applicants than teams available. If there is a case where there are more applicants than teams, the process above will be used.

3.4 Assistant Coach. The position of Assistant Coach will be filled at the discretion of the Head Coach with the approval of the Travel Coordinator.

#### 4. Head Coach.

4.1 Time Commitment. Head Coaches should recognize travel soccer requires greater time and skill than recreational coaching. The head coach is expected to run a minimum of 80% of practices and 90% of all games.

4.2 Code of Conduct. All coaches, trainers, or instructors must sign the BASA of Conduct. This document will be available on the organization website. Any violation will be reviewed by the BASA Travel Coordinator and the Board of Directors.

4.3 Risk Management. All coaches and team managers must apply for and receive risk management clearance from MSYSA to actively participate as a BASA coach. Any coach without an up to date risk management card will not be permitted to participate in any BASA activity.

4.4 Rosters. All players must be registered with BASA to play. The head coach is responsible for picking up the BASA travel registration forms and returning the completed forms, with all player information completed, along with payment attached before the registration deadline to the travel coordinator. No player will be allowed to participate in any travel games or team training sessions until they are registered.



4.5 League. The head coach is responsible for registering their team in the travel league. He must pick up all travel league registration material and complete all player information and registration forms. The coach will submit these forms to the travel league's registrar. BASA sponsors a fall and spring season for our teams. If you wish to play in a league during another season, there must be consensus from the team and approval from the travel coordinator and/or board of directors to do so. The travel coordinator or board will complete the necessary documentation to proceed with MSYSA.

4.6 Scheduling. The coach will receive a time slot and field designation from the travel coordinator and will attend travel league scheduling meetings to set his own schedule for the season. Any variations from the assigned times and fields must have prior approval of the travel coordinator. Within two weeks of the completion of the schedule the coach must deliver a copy of the schedule to the travel coordinator so that referees can be scheduled. BASA provides money for the head coach to pay referee fees

4.7 Games. The head coach will be responsible for paying the referee fees prior to the start of each game from the monies that were distributed from BASA. The head coach shall make an effort give every player an equal opportunity to participate in every game through the U12 age group.

Exceptions are:

- The player is unable to compete due to injury or illness.
- The player has failed to meet the requirements in the Select Handbook.

All teams U13 and older will also focus on player development opportunities, but will also include a component of performance and reward. Each coach will have the discretion and responsibility to challenge each player to play to the highest of their capabilities.

All teams U10 and under are not considered competitive by many leagues and organizations, including MSYSA and MMYSL. Coaches of those age groups will be asked to foster the development of each player and their full team through opportunity, as well as accountability. It is also required to participate in an Academy format, lead by the BASA trainer, to increase development through use of fellow coaches and techniques. Winning is second to development, thus allowing players to grow through game play.



**4.8 Poaching.** BASA coaches will be educated on and will strictly abide by all poaching rules. Per MSYSA Rule 3.7, Attempts at any time prior to the approved tryout start date of any seasonal year to induce a registered player (or their parent or their guardian) of any team, or any team as a whole, club, or league under the jurisdiction of this Association to leave their current affiliation before the end of the current seasonal year or for the following seasonal year will be considered a poaching violation. For purposes of this rule, contact is not limited to personal contact, but will include contact by phone, text, emails, Facebook and all other social media. Responsible representatives include but are not limited to: parents of team members, trainers, team managers, club or league board members, and club or league directors of coaching. The appropriate response by the responsible representative to player initiated contact is to provide requested information. Any recommendation for the player to attend training, tryouts or any other team, club or league soccer event by the representative would be inappropriate and considered an attempt to induce a player to leave their present soccer organization. A club or league advertising on their own website is not considered poaching. Attendance by the player at such events when initiated by the player or player's parents will not be considered poaching. Recruiting of players from other teams within the BASA is not acceptable.

## 5. Teams

**5.1 Number.** BASA will try to sponsor at least one boy's and one girls' team in each age division beginning with U9. The number of teams will be determined by the number of players in each age division that tryout, and the availability of qualified coaches applying for a coaching position at that age level.

**5.2 Age.** Teams shall be composed of players of the same birth year as specified by MSYSA. Exceptions to this rule must have permission of the Travel Coordinator. No player will be allowed to play more than two age levels above their current age.

**5.3 Tryouts.** Open tryouts will be held at the soccer complex for all age groups according to the schedule set by the travel coordinator. There will be a minimum of two tryouts for each team and will be open to all interested players who meet the age requirements for that team or have received special permission. The dates of tryouts will be determined by MSYSA regulations.



5.3.1 **Evaluation.** Tryouts will follow a set routine so the coach can fairly evaluate every player. An evaluation sheet shall be filled out on all players so that any questions on how the team was selected can be answered. The head coach can use any evaluation method as long as each player is scored using the same method at each tryout.

5.3.2 **Attendance.** All players must attend at least one tryout. Coaches may hold additional tryouts to accommodate absences. Whenever possible these should be held prior to the scheduled tryouts and the players must pre-register. Head coaches are to notify all players that have already tried-out of additional tryout dates a minimum of three days prior to the additional tryout.

The head coach should be present at all tryouts. The head coach can select assistants for evaluation of players. Utilizing the same assistants at each tryout is strongly recommended and encouraged to provide even evaluation of players. Assistants must be noted on the evaluation sheets.

5.3.3 **Notification.** The head coach must notify all players that were at tryouts of their status within one week of the final tryouts. This can be done by phone or mail, but under no circumstances shall it be done in front of other players.

5.4 **Selection.** Selection of players to a team will be determined by the level of competition and years of team existence. If more than one team exists within the same age division, the Premier team will select players first and then the Select league team will be chosen. Any player has the right to refuse to play with the higher rated team if they so choose. If more than one team is playing similar level of competition the team that has been formed the longest will get first player selection. The Travel Coordinator and/or Directors shall have final approval for placement of players in various travel leagues.

## 6. Complex

6.1 **General.** The BASA soccer complex is to be used only by BASA sponsored teams or events.

6.2 **Games.** All games should be on the master schedule, this applies to both league and friendlies. Games not on the schedule will not have fields reserved or referees assigned.

6.3 **Practices.** Each travel team will have two days per week to train at the complex. With limited space, each team should use  $\frac{1}{2}$  of a playing field unless working with another team or there is no



demand for the other half. Practice days will be chosen by the Head Coach and communicated to the Travel Coordinator. The days will be consistent from week to week throughout the season.

**6.4 Friendlies.** Friendly or scrimmage games should be on days the team already has planned practice or on the weekend. These games should only be held on weekdays when the entire complex is open. On weekends, the master schedule should be referenced to assure that there is no conflict with any other games, recreation or travel.

**6.5 Closure.** The complex may be closed at the discretion of the Field Coordinator or a Director. In such cases, an alternate practice location should be chosen.

## 7. Travel Coordinator

**7.1 Selection.** The travel coordinator will be selected by the BASA Board of Directors each year at the March board meeting. As this is a volunteer position, the board of directors will review all volunteers for this position when making a decision. Any interested parties should contact a director by February.

**7.2 Responsibilities.** The travel coordinators responsibilities are but not limited to:

- Coordinating all travel coach meetings held prior to the June try-outs, and prior to the travel league scheduling meetings held before each season. This will also include any other meetings deemed necessary.
- Coordinating all travel league registrations for each spring and fall season. This includes collecting the registration documents from the coaches, obtaining the signature of the registrar and submitting the paperwork to the league with payment.
- Coordinating and assigning field times for home travel games to each head coach. All game schedule changes will be directed to the travel coordinator for approval. Once the game times are determined, work with the schedule coordinator to get the games on the master schedule
- Provide the head coaches with the referee payment for the entire season's home games prior to the first game of the season.
- Main contact person between the travel league and board of directors. Any BASA conflicts or questions regarding the travel league are to be directed to the travel coordinator for resolution.
- Scheduling try-out dates in accordance with MSYSA guidelines.



**7.3 Cancellations.** If an event is cancelled for any reason, will be notified via phone, email, or text. Each member will be required to submit contact information at registration for these purposes. Each coach, team manager, and BASA administrators will be required to have direct access to team contact information in case of emergency, weather or any other reason for cancellation. If a cancelled event can be made up at another time, every effort to do so will be made.

**7.4 Conflict Resolution.** All members are asked to follow the guidelines detailed in the parent code of conduct and club code of conduct. All communication should be followed through on the suggested line of communication. Upon written notification of any conflict from either player, parent/guardian, coach, trainer or other team official, BASA will address the issue with the travel coordinator. The travel coordinator will contact all parties involved and gather all relevant information. The travel coordinator will then make a recommendation to the board of directors. The board of directors will have final say in all matters. We ask all members that in the instance of a conflict that you handle it professionally and within the 24/48 hour rule outlined in the parent and club code of conduct. All conflict resolution may include a team coach, assistant coach, program director, technical director, executive director, or any officer within BASA.

**7.7 Discipline Review.** Any instance which is deemed punishable by suspension with an affiliating league or BASA event or service will be reviewed by the BASA board of directors. Any instance of fighting, bullying, or provoking these behaviors will be reviewed by the BASA discipline committee. Any player, parent, coach, or other BASA member that strikes another person at any event relating to BASA will automatically be suspended indefinitely until a review of the BASA discipline committee. All reviews will be subject to the authority within BASA board of directors as established in rule 7.8.

**7.8 Disciplinary Authority.** The BASA Board of Directors has authority to remove, suspend, or otherwise discipline, any player, parent, coach, team manager, member of the BASA board of directors, or committee member for unacceptable behavior or conduct unbecoming either in carrying out the duties of their position or while holding the aforementioned offices and/or positions. The BASA Rules, Regulations, and Policies. BASA board of directors has the ultimate authority to determine if any discipline needs to be issued on any or all issues.



## 8. Miscellaneous

8.1 Weather and Emergency Procedures. In the event of extreme or dangerous weather conditions the club will reserve the right to cancel organization functions such as training or games to protect the safety of all BASA members. In the event of thunder or lightening all members will be asked and required to leave the field of play and seek shelter for a minimum of 30 minutes. We ask that BASA coaches help each player find a safe place if a player's parents or guardians are not present. The club also reserves the right to cancel or postpone events due to extreme temperatures or other uncontrollable weather situations. Player safety will always be the primary thought in these instances. We will err on the side of caution.

8.2 Rescheduling. Rescheduling of games must go through the travel coordinator. Games should only be rescheduled as a last resort. If a game is rescheduled and the coach does not notify the travel coordinator early enough to cancel the referees it is the team's responsibility to pay the referee's fees. In the case of a rescheduled home game, the head coach must contact the travel coordinator to get approval of field and time and have the referees rescheduled.

8.3 Team Names. BASA Boys travel teams will be named the Bay Area Renegades with a two-digit suffix indicating the birth year of the players of the qualifying age, i.e. Bay Area Renegades 02. BASA Girls travel teams will be named the Bay Area Spirit with a two-digit suffix indicating the birth year of the players of the qualifying age, i.e. Bay Area Spirit 06.

8.4 Referees. It is the responsibility of the head coach to pay the referee fee at the completion of a home game and to provide the referees with a travel league game report for all travel games. All referee fees will be given to the referee staff regardless of the number of referees. BASA assumes that a referee and two assistant referees will be present at all home travel games, and sets the payment schedule as such.

Referee fees will be paid if the game is not played because of failure of an opponent to appear for the game.